

Student Rights: Responsibilities of the College

Wiley College students have the same rights, privileges, and freedoms granted to every United States citizen. With these rights, privileges, and freedoms come the responsibility to obey federal, state, and local laws, as well as College rules and regulations. Essential to the effective functioning of the College is the protection and promotion of a special set of interests and purposes, including:

- The opportunity for students to attain their educational objectives.
- The creation and maintenance of an intellectual and educational atmosphere throughout the College;
- The protections of the health, safety, welfare, property, and human rights of all members of the College community;
- The right to be free from all forms of discrimination on the basis of race, religion, sexual preference, political affiliation, national origin, physical or mental disability, age, or veteran status. The College will not condone any practices or policies that discriminate against anyone.
- The right to privacy of official records, transcripts, personnel records, and disciplinary records. Students also have the right to privacy of information relating to personal views, beliefs, and political associations acquired by administrators, instructors, counselors, advisors, and officials of the College in the course of their work.
- The right to privacy in accordance with policy expressed in the Family Educational Rights and Privacy Act of 1974, and
- The protection and reputation of the College itself.

Students enrolled at Wiley College must ultimately assume full responsibility for their actions and must adhere to the Student Code of Conduct. Students should read and become familiar with the Student Code of Conduct as well as other College policies. Violations of these regulations and/or a demonstrated unwillingness to obey rules governing conduct may lead to disciplinary action by the College.

When students are away from the Wiley College campus, they are expected to conduct themselves as mature individuals. Irresponsible actions which are reported to College officials or which become public knowledge may be cause for disciplinary action. As members of an educational institution, students have a responsibility to the institution to protect and preserve the academic process. Students have the right and the responsibility to report inappropriate conduct, or any violation of College policy.

Student Rights: Respondent

A student charged with a violation of the Student Code of Conduct has the following rights:

- The right to the presumption of innocence until proven responsible.
- The right to a fair and impartial hearing.
- The right to be notified in writing of charges.
- The right to an advisor of his/her choice. A student also may have an attorney present if the Office of the Dean of Students is notified, in writing, within 48 hours of the student's hearing. An advisor or

attorney attending a hearing may not actively represent the accused student but may give advice to the student regarding how to present his or her defense.

- The right to present a witness to testify in his/her defense. The Office of the Dean of Students and/or College Judicial Committee shall have the authority to limit the number of witnesses in order to avoid unreasonable delays, where testimony would be repetitious or unnecessary.
- The right to be present during the entire hearing, except during judicial deliberations.
- The right to examine redacted evidence used in the judicial proceeding to ensure safety for the purposed of preparing an appeal.
- The right to be notified in writing of a hearing decision
- The right to attend classes and required university functions if virtual options are available until a hearing is held and a decision is rendered. Exceptions to this right would be made if a student's presence would create a clear and present threat or interference with normal operations, judicial processes, or disciplinary sanctions.

Student Rights: Complainant

A victim is defined as the person harmed by a charged student that is in violation of the Student Code of Conduct. Victims of have the following rights:

- To have an advisor of the alleged victim's choice accompany him/her when presenting in a judicial hearing and to any other relevant meetings held throughout the College's judicial process.
- To submit a statement to the hearing body. This information may be used only in the sanctioning phase of deliberations if the accused student is found responsible for the violations.
- To have unrelated past behavior excluded from a scheduled hearing. The Office of the Dean of Students will decide if such information is unrelated.
- To be present throughout the hearings, or portions thereof, at the discretion of the Office of the Dean of Students and/or the College Judicial Committee.
- To have personal property returned to them if in the current possession of the College. The determination of when this property may be returned is left to the Office of the Dean of Students and/or the Wiley College Police Department.
- To be notified of the outcome, including both the decisions and the sanctions of the disciplinary process.

Grievance Procedure

The general grievance procedure for students is maintained by the Office of the Dean of Students in order to ensure prompt and equitable solutions to student problems. General grievances include sexual harassment, hazing, and discrimination. Grievances involving employees may be reported to the Office of the Dean of Students but are ultimately referred to the Office of Human Resources. If the grievance meets the requirements of Title IX, the grievance will also be forwarded to the

appropriate coordinator or Title IX responsible employee. All academic related grievances must be submitted through processes outlined by the Office of Academic Affairs.