

2019-2020 VERIFICATION FORM INDEPENDENT-V5

(Must be completed in front of a Notary)

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

Independent Student's Information:

Student's Last Name	Student's First Name	MI	Student's SSN or ID Number
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip	Student's Email Address
Student's Phone Number		Student's Alternate or Cell Phone Number	

Independent Student's Family Information:

Number of Household Members: List below the people in the parents' household. Include:

- The student.
- The student's spouse, if the student is married.
- The student's or spouse's children if the student will provide more than half of the children's support from July 1, 2019, through June 30, 2020, even if the children do not live with the student.
- Other people if they now live with the student and the student provide more than half of the other person's support and will continue to provide more than half of their support through June 30, 2020.

Number in College: Please include in the College Column below information about any household member, who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2019, and June 30, 2020, include the name of the college.

If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<i>Yes</i>

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

Income Verification:

Instructions: Complete this section if you and/or your parent filed or will file a 2017 IRS income tax return(s). *The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of FAFSA on the Web at FAFSA.gov.* In most cases, no further documentation is needed to verify 2017 income information that was transferred into the student's FAFSA using the IRS DRT if that information was not changed by the FAFSA filer.

Student

- I have successfully used the FAFSA's IRS Data Retrieval Tool to load and submit my income information onto the FAFSA.
- I have not yet, but will use the FAFSA's DRT to transfer my income information onto the FAFSA (*please note verification cannot be completed until this information is received*)
- I am unable or chose not to use the FAFSA's DRT to transfer my income information. I have either attached a copy of my Tax Return Transcript here, or I will request a copy of a Tax Return Transcript from the **IRS** to be mailed to me and will then forward it to my Financial Aid Office.
- I filed an Amended Income Tax Return, I was a victim of IRS Identity Theft, or I filed a Non-IRS Income Tax Return. I will contact the Financial Aid Office for detailed instructions on how to complete verification.
- I and/or my spouse did not and am not required to file a 2017 Federal Tax Return and will complete The Student Non-Tax Filers form and submit copies of my 2017 W2 or the IRS Non-filers statement.

Provide one of the following documents to indicate the student's high school completion status when the

High School Completion: Please check only one box below:

student begins college in 2019-2020:

- A copy of the Student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (**GED test, HiSET, TASC, or other State-authorized examination**).
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a homeschooled student in a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a homeschooled student from a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

A student who is unable to obtain the documentation listed above must contact the Financial Aid office.

Identity/Status of Educational Purpose Statement (Complete A or B):

A. Complete *In Person* at Wiley College

The student must appear in person at Wiley College to verify his or her identity by presenting one of the following:

- Unexpired valid government-issued photo ID
- State issued ID or Driver’s License
- Passport

The instituion will maintain a copy of the student’s photo ID that is annotated by the institution with the date received and reviewed, and the name of the official at the institution authorized to receive and review the student’s ID.

The valid government issued documentation attached was presented in person and reviewed by the staff member below. I certify that the attached copy is a true and accurate representation of the student’s government issued identification.

Section to be completed by a Financial Aid Administrator

ID Type:	
ID Number:	Exp:
Print Name of FA Administrator:	Title:
FA Administrator Signature:	Date:

Educational Purpose Statement:

I certify that I, _____, am the individual signing this Statement of Educational Purpose and that the Federal Student Financial Assistance I may receive will only be used for educational purposes and to pay the cost of attending Wiley College for 2019-2020.

Student’s Signature

Date

B. Complete if the student is NOT able to appear in person at Wiley College

The student must appear in front of a notary to verify his or her identity and provide the following documentation with notarized signature:

- A copy of the unexpired valid government-issued photo ID that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, State issued ID, Driver’s License, or Passport.
- Statement of Educational Purpose provided, which must be notarized.

Educational Purpose Statement (Must be completed in front of a Notary):

I certify that I, _____, am the individual signing this Statement of Educational Purpose and that the Federal Student Financial Assistance I may receive will only be used for educational purposes and to pay the cost of attending Wiley College for 2019-2020.

Student’s Signature

Date

NOTARY'S CERTIFICATE OF ACKNOWLEDGEMENT

State of _____ City/County of _____ on _____,

before me, _____, personally appeared _____ and provided
(Notary's name) (Printed name of signer)

To me on basis of satisfactory evidence of identification _____ to be the above-named person who
signed the foregoing instrument. (Type of government-issued photo ID provided)

Witness my hand and official seal _____ my commission expires on _____
(Notary Signature) (Date)

(SEAL)

Certification and Signatures:

The person signing this worksheet certifies that all of the information reported on it is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

The student must sign and date.

Student's Signature

Date

Spouse's Signature (optional)

Date

*Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the Office of Financial Aid.
You should make a copy of this worksheet for your records.*

Return by mail or fax to: **Wiley College, Office of Financial Aid**
711 Wiley Avenue, Marshall, Texas 75670
Fax # 1-800-884-6572



THE DIVISION OF
ENROLLMENT SERVICES

2019-2020 INDEPENDENT NON-FILERS FORM



Only complete this section if you, the student and/or your parent(s) will not file and are not required to file a 2017 income tax return with the IRS, but earned income from work in 2017. More information about who is required to file can be found at www.IRS.gov. If you are required to file a return, but have not, you must file your return in order to be considered for Federal Student Aid.

Non-Tax -Filers:

In the following table, please list all earnings from work during 2017 and attach a 2017 W2 or 1099-MISC for each line item. Your application cannot be considered complete until all earnings from work can be verified with a W2 or 1099-MISC.

Source of Income from Work in 2017	Student	Spouse	IRS W-2 or 1099 Attached? Yes/No
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	
	\$	\$	

Certification and Signatures:

Each person signing this worksheet certifies that all of the information reported on it is complete and correct.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

The Student must sign and date.

Student's Signature

Date

Spouse's Signature (optional)

Date

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to the Office of Financial Aid. You should make a copy of this worksheet for your records.

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