

Credit for Military Service Policy

Policy Title: Credit for Military Service Policy

Policy Type: Administrative

Policy Number: ADM Policy #03-10-08 (2018)

Approval Date: 09/04/2018

Responsible Office: Office of the Registrar

Responsible Executive: Vice President for Academic Affairs

Applies to: College Community

POLICY STATEMENT

Veterans with at least one year of military service may be allowed a maximum of six (6) semester credit hours in health and physical education in accordance with the recommendations of the Commission on Accreditation of Service Experiences. In addition, if a veteran is seeking admission to the College's Evening and Weekend Program, including Organizational Management and post-baccalaureate programs, the candidate may qualify for credit for prior learning experiences. Veterans should submit official copies of service records for evaluation prior to initial matriculation.

The institution has updated, implemented, and published its credit policy for policy determining the amount and level of credit awarded for its courses, regardless of format or mode of delivery. In terms of the awarding of credit, the College makes no distinction between credits earned in face-to-face courses, versus those credits earned by distance education means. Simply stated, credit awarded for courses taken at Wiley College is the same regardless of delivery method as transcripts do not record delivery method.

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CONTACT(S)

The Office of the Vice President for Academic Affairs officially interprets this policy. The Office of the Vice President for Academic Affairs is responsible for obtaining approval for any revisions as required by the Executive Cabinet for ADM Policy #03-10-08 (2018). Questions regarding this policy should be directed to the Vice President for Academic Affairs.

STAKEHOLDER(S)

- Office of Registrar
- Office of Academic Affairs
- Full-time Faculty
- Students

PUBLICATION

This policy shall be widely published and distributed to the College community to ensure publication and distribution thereof; the responsible office will make every effort to:

- Communicate the policy in writing, electronic or otherwise, to the College community within 14 days of approval;
- Submit the policy for inclusion in the online Policy Library within 14 days of approval;
- Post the policy on the appropriate audiences on the policy’s content; as necessary
- Educated and train all stakeholders and appropriate audiences on the policy’s content as necessary.

Failure to meet the publication requirements does not invalidate this policy.

REVIEW SCHEDULE

List the following:

- Next Scheduled Review: 09/04/2023
- Approval by, date: Executive Cabinet, 09/04/2018
- Revision History: 07/21/2020
- Supersedes:

RELATED DOCUMENTS

Credit Hour Policy

FORMS

There are no forms associated with this policy and procedures.