



Application For Graduation

Wiley College
Marshall, Texas

Paid/Receipt _____
Business Office _____
(Initial)

DEADLINE FOR APPLICATION: Graduating seniors are required to submit applications for graduation at least three months prior to the beginning of their last semester.

Instructions:

- 1). *This application cannot be submitted until you have an official degree audit on file and you have passed all sections of the Junior Qualifying Examination.*
- 2). If you have filed a form with the Registrar to limit or block the release of your personal information, and you wish to have your name published in the graduation program and/or your hometown newspaper, you must see the Registrar.
- 3). *Information regarding your degree, major(s) and minor(s) must match your official degree audit.*
- 4). *Answer the following questions or provide the requested information completely.*

Name: _____ Social Security # _____ - _____ - _____

DEGREE YOU ARE SEEKING? (CHECK ONE)

A.A. ___ B.A. ___ B.S. ___ B.B.A. ___

MAJOR _____ SECOND MAJOR (IF APPLICABLE) _____

MINOR _____ SECOND MINOR (IF APPLICABLE) _____

NOTE: A GRADE OF "D" CANNOT BE USED TOWARD GRADUATION REQUIREMENTS IN FRESHMAN ENGLISH, THE MAJOR, MINOR AND TEACHING FIELD.

IN WHICH TERM WILL YOU COMPLETE ALL REQUIREMENTS (Check one) *All requirements include all courses, chapel, etc. If for any reason your term of completion changes, you MUST inform the Registrar's Office.*

Year
 Fall Spring

Have you already met chapel requirements?	Yes ___ No ___
Are you substituting any courses? If yes, have you made certain all substitutions have been sent in writing to the Registrar?	Yes ___ No ___
Have you taken courses elsewhere? If yes, where? _____	Yes ___ No ___
Are all your official transcripts for all work taken elsewhere in the Registrar's Office? If no, you must secure official transcripts before you are allowed to graduate.	Yes ___ No ___
Are you expecting to take any work elsewhere between now and graduation? If yes, have you received approval through a "Permission for Course Transfer" form?	Yes ___ No ___

<p>Graduation Fee \$125.00</p> <p>Mailing Fee for Diploma \$5.00 for US \$10.00 for international</p> <p>Office Use Only</p> <p>Date Applied: _____</p> <p>Honors Candidate: _____</p> <p>Receipt No: _____</p> <p>Received By: _____</p> <p>Degree Plan on File: _____</p>

NOTE: DEGREES WILL NOT BE POSTED UNTIL OFFICIAL TRANSCRIPTS FOR ALL COURSES HAVE BEEN EVALUATED AND VERIFIED AS VALID TOWARD YOUR DEGREE REQUIREMENTS. GRADES OF "D" WILL NOT TRANSFER IN MOST CASES.

PRINT YOUR NAME EXACTLY AS YOU WISH IT TO APPEAR ON YOUR DIPLOMA:

LIST AN ADDRESS AND TELEPHONE NUMBER AT WHICH YOU MAY BE REACHED UNTIL GRADUATION. UPDATES MUST BE PROVIDED IF THIS CHANGES. REMEMBER TO CHECK YOUR E-MAIL FREQUENTLY THROUGH GRADUATION FOR IMPORTANT INFORMATION.		
Street Address _____	City/State/Zip _____	
Telephone _____	E-mail Address _____	@wileyc.edu _____

Do you plan to attend the graduation ceremony () yes or () no.
Please advise if your degree is to be awarded in absentia.

Signature _____ Date _____ Campus Box _____